

INVITATION TO BID
Routine Maintenance & Repairs Service for
City Air-Conditioning & Heating

Notice is hereby given that the City Council of the City of Fort Stockton is accepting sealed bids for a 24 - month contract, regarding a:

Routine Maintenance & Repairs Service Contractor for
City of Fort Stockton Air-Conditioning & Heating Systems

Facilities Include:

1. City Hall – 121 W. 2nd Street
2. City Hall (Annex) – 116 & 118 W. 2nd Street
3. Police Department – 123 N. Main Street
4. Reverse-Osmosis Plant – 626 S. Ellyson Boulevard
5. Landfill Office – Stone Road
6. Historic Grey Mule Saloon – 101 E. Callaghan Street
7. Historic Gift House (Freda Brown's House) – 301 E. 3rd Street
8. Historic Fort Barracks #1 (Gift Shop) – 300-400 N. St. Gall Street
9. Historic Fort Barracks #2 – 300-400 N. St. Gall Street
10. Historic Fort Barracks #8 – 300-400 N. St. Gall Street
11. Historic Visitor Center – 1000 N. Railroad Avenue

The Contractor Awarded the Bid SHALL BE RESPONSIBLE FOR:

1. Inspecting heating and cooling systems for each facility on either a monthly or quarterly basis;
2. Servicing heating and cooling units once a year;
3. Replacing disposable filters, belts, contactors, and the first 30# of R-22 Freon free of charge.
4. Anything above and beyond the specified services shall be an additional cost.

Mechanical Contractor Requirements:

- Must provide Liability Insurance in the Amount of \$300,000 and \$600,000 for aggregate;
- An Air Conditioning & Refrigeration Contractor License must be endorsed with a Commercial Refrigeration and Process Cooling or Heating Endorsement; &
- Must provide copy of Texas Department of Licensing and Regulation Card for Air Conditioning/Refrigeration

Inquiries related to the bid may be obtained by contacting Assistant City Manager Frank Rodriguez III @ (432) 336-8525, Ext. #17 between the hours of 8:00 a.m. – 5:00 p.m.

Sealed bids will be received until **1:00 p.m. on Thursday, April 6, 2017** and shall be directed to **City Secretary Gonzalez**, at which time they will be opened publicly and read aloud. Approved and accepted bid will be awarded at the Regular City Council Meeting scheduled for April 11, 2017 at 5:30 P.M.

Sealed Bids Must Be Marked:

“SERVICE CONTRACTOR FOR AIR-CONDITIONING & HEATING”

The City Council reserves the right to reject any and or all bids or to accept the most advantageous bid for the City of Fort Stockton. The City of Fort Stockton is an Affirmative Action/Equal Opportunity Employer.

By order of the City Council at a Regular Meeting held on the 13th day of February, 2017,


Delma A. Gonzalez, City Secretary