

INVITATION TO BID
Routine Maintenance & Repairs Service Contract for
City of Fort Stockton Air-Conditioning & Heating Systems

Notice is hereby given that the City Council of the City of Fort Stockton is accepting sealed bids for a 12 – Month Service Contract; specifically, for a:

Routine Maintenance & Repairs Service Contractor for City of Fort Stockton
Air-Conditioning & Heating Systems

Facilities Include:

1. City Hall – 121 W. 2nd Street
2. City Hall (Annex) – 116 & 118 W. 2nd Street
3. Police Department (Dispatch) – 123 N. Main Street
4. Police Department (Modular Buildings) – 501 W. Third Street
5. Police Department (New) – 1710 N. Front
6. Public Works Building – 601 W. Railroad Avenue
7. Reverse-Osmosis Plant – 626 S. Ellyson Boulevard
8. Landfill Office – Stone Road
9. Historic Grey Mule Saloon – 101 E. Callaghan Street
10. Historic Gift House (Freda Brown’s House) – 301 E. 3rd Street
11. Historic Fort Barracks #1 (Gift Shop) – 300-400 N. St. Gall Street
12. Historic Fort Barracks #2 – 300-400 N. St. Gall Street
13. Historic Fort Barracks #8 – 300-400 N. St. Gall Street
14. Historic Visitor Center – 1000 N. Railroad Avenue

THE CONTRACTOR AWARDED THE BID SHALL BE RESPONSIBLE FOR:

1. Inspecting heating and cooling systems for each facility on either a monthly or quarterly basis;
2. Servicing heating and cooling units once a year;
3. Replacing disposable filters, belts, contactors, and the first 30# of R-22 Freon free of charge.
4. Anything above and beyond the specified services shall be an additional cost.

Mechanical Contractor Requirements:

- Must provide Liability Insurance in the Amount of \$300,000 and \$600,000 for aggregate;
- An Air Conditioning & Refrigeration Contractor License must be endorsed with a Commercial Refrigeration and Process Cooling or Heating Endorsement; &
- Must provide copy of Texas Department of Licensing and Regulation Card for Air Conditioning/Refrigeration

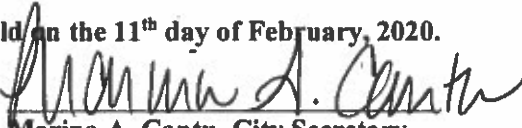
Inquiries related to the bid may be obtained by contacting **City Manager Frank Rodriguez @ (432)336-8525, Ext. #120 between the hours of 8:00 a.m. – 5:00 p.m.** Sealed bids will be received until **10:00 a.m. on Tuesday, March 3, 2020** and shall be directed to **City Secretary Marina A. Cantu**, at which time they will be opened publicly and read aloud. Approved and accepted bid will be awarded at the Regular City Council Meeting scheduled for **March 10, 2020 at 5:30 P.M.**

Sealed Bids Must Be Marked:

“SERVICE CONTRACTOR FOR AIR-CONDITIONING & HEATING”

The City Council reserves the right to reject any and or all bids or to accept the most advantageous bid for the City of Fort Stockton. The City of Fort Stockton is an Affirmative Action/Equal Opportunity Employer.

By order of the City Council at a Regular Meeting held on the 11th day of February, 2020.


Marina A. Cantu, City Secretary