



THE CITY OF FORT STOCKTON, TEXAS

MAYOR
JOE CHRIS ALEXANDER

CITY MANAGER
FRANK RODRIGUEZ III, MBA

CITY SECRETARY
MARINA A. CANTU

P.O. BOX 1000
121 WEST SECOND STREET
FORT STOCKTON, TEXAS 79735
PHONE 432-336-8525
FAX 432-336-6273

June 9, 2020

Subject: Municipal Audit Proposals

The City of Fort Stockton is requesting proposals from public accounting firms to perform the annual audit of Fiscal Year 2020: with an additional three-year option.

The City of Fort Stockton was incorporated in 1910 as a General Law City. The audit will include all the funds of the city including any grant funds issued either by the State or Federal Government. The City operates several funds, a General Fund with several departments included, Enterprise Fund consisting of Water/Sewer, Natural Gas, and Sanitation Services, and several Restricted Funds.

The organization – wide audit will encompass the general-purpose financial statements, combining statements and other schedules for the City of Fort Stockton for the Fiscal Year ending September 30, 2020. The audit is to be performed in accordance with generally accepted Government Auditing Standards.

The applicant must demonstrate the capability to perform the annual audit in accordance with generally accepted Government Auditing Standards. Public Accounting Firms that have performed annual audits for similar entities are encouraged to file a proposal.

The contract for the audit services based upon Council approval of the proposal will be for the Fiscal Year ending September 30, 2020. The City of Fort Stockton may request to extend this agreement for another three years through fiscal year September 30, 2023, following satisfactory delivery of the services specified in the Proposal and Engagement Letter.

Please state in the proposal the estimated fees for the Annual Audit for the Fiscal Year ending September 30, 2020. Also state estimated fees for the subsequent three years, under current existing condition, if the City of Fort Stockton were to request an extension of the contract.

The City of Fort Stockton reserves the right to reject any and all Proposals, and to negotiate portions thereof.

Responses to the Request for Proposal should be addressed to:

Attn: Maria EV Rodriguez, Director of Finance
City of Fort Stockton
121 West 2nd Street (P.O. Box 1000)
Fort Stockton, TX 79735

Any questions or information needed can be addressed by phone # (432) 336-8525 ext. 111 or by email marodriguez@cityfs.net .

The deadline for the Submission of Proposals into this office is 3:00 pm, Thursday, July 16th, 2020. Proposals must be in a sealed envelope clearly labeled "Auditor Proposal – for the City of Fort Stockton". Proposals will be reviewed and then considered at the Council Meeting on July 28th, 2020.

An electronic copy of the FYE 2019 Audit will be available upon request.

Sincerely,

A handwritten signature in black ink that reads "Maria EV Rodriguez". The signature is written in a cursive style with a large initial "M" and "R".

Maria EV Rodriguez
Director of Finance